

Modelo 2: Carta de Recomendación Laboral en Inglés para un Estudiante Sobresaliente

[Sender's Name] [Sender's Title] [Company/Organization Name] [Company/Organization Address] [City, State, Postal Code] [Sender's Phone Number] [Sender's Email] [Date]

[Recipient's Name] [Recipient's Title] [University/Organization Name] [University/Organization Address] [City, State, Postal Code]

Dear [Recipient's Name],

I am delighted to provide this strong recommendation for [Student's Name] as they pursue their career aspirations. As [Sender's Title] at [Company/Organization Name], I have had the pleasure of observing [Student's Name]'s remarkable academic achievements and personal qualities that set them apart from their peers.

[Student's Name] is an exceptional student who consistently demonstrates a strong dedication to academic excellence. Their commitment to learning, combined with their exceptional problem-solving skills, make them stand out in their field of study. Their ability to grasp complex concepts quickly and apply them in real-world scenarios is truly impressive.

During their time at [University Name], [Student's Name] has consistently displayed a thirst for knowledge and a genuine passion for their chosen field. They actively seek opportunities to expand their understanding and engage in meaningful research projects. I had the pleasure of supervising [Student's Name] on a research project focused on [Briefly describe the project], and I was thoroughly impressed with their analytical skills and attention to detail.

Apart from their academic achievements, [Student's Name] possesses excellent communication skills, both written and verbal. They have effectively presented their research findings in seminars and have proven to be an articulate and engaging speaker. Their ability to collaborate with peers and work effectively in team projects is outstanding.

[Student's Name] also exhibits outstanding leadership qualities. They have served as a mentor to fellow students, guiding them through challenging coursework and offering support. Their positive attitude, adaptability, and problem-solving abilities make them an asset to any academic or professional setting.

Based on their exceptional academic record, outstanding research capabilities, and strong interpersonal skills, I have no doubt that [Student's Name] will excel in any future endeavors they undertake. They possess the drive, determination, and intellectual curiosity necessary to succeed and make a significant contribution in their chosen field.

I highly recommend [Student's Name] for admission to your esteemed institution or for any employment opportunity. I am confident that they will be a valuable addition to your academic program or organization. If you require any further information or would like to discuss [Student's Name]'s qualifications in more detail, please do not hesitate to contact me.

Thank you for considering this recommendation. I believe [Student's Name] has a bright future ahead and will make a significant impact in their chosen field.

Sincerely,

[Sender's Name] [Sender's Title] [Company/Organization Name]